**JOB DESCRIPTION**

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| **JOB INFORMATION** |
| Job Title: | SEN Youth Club Assistant  |
| Working Hours:  | Casual – Zero Hours  |
| Department: | Community – Participation  |
| Site:  | Education Hub  |

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| **POSITION IN THE ORGANISATION** |
| Reports to: | Participation Manager  |

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| **OVERALL PURPOSE OF JOB** |
| Candidates will have a passion for delivering excellence and can assist with delivering high-quality and enjoyable experiences centred on the needs of the participants. We also expect the successful candidate to be vibrant, fun, confident, reliable and punctual. The primary purpose of the role is to help support individuals attending our Monday, Wednesday and Saturday SEN Youth club provision. The sessions are targeted at children and adults with low/moderate disabilities and autism. The SEN Youth club assistant will liaise with the Participation manager to deliver in-line quality expectations and outcomes. In addition to any future ideas that will improve the provision moving forward as the provision grows, with potential for future project opportunities. |

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| **GENERAL DESCRIPTION – Duties include but not limited to:** |
| * Support individuals with additional needs
* General 1-1 support
* Building positive relationships with participants and parents
* Help coaches deliver fun, engaging games and activities
* Set up , pack up and maintenance of equipment
* Registering of participants as well as other potential admin
* Engagement of participants

**Suitable candidates will have worked with SEN Children within education or the community.** |
| **Candidates must have:** |
| * **Clean Driving Licence.**
* **Clear enhanced DBS.**
* **A clear passion for working with SEN participants.**
* **Experience working with SEN children/adults.**
* **Safeguarding and child protection training.**
* **Two sports coaching or relevant teaching qualifications.**
* **Understanding of various special educational needs and the ability to adapt accordingly.**
* **Strong communication and interpersonal skills.**
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Sheffield Wednesday Football Club Community Programme (SWFCCP) is committed to safeguarding and promoting the welfare of children, young people, and vulnerable adults. This post may be subject to a criminal record check or an enhanced DBS check.

SWFCCP is an Equal Opportunities and Disability Confident employer and welcomes applicants from all sectors of the community.

Name:

Signed to agree:

Date: