



## JOB DESCRIPTION

JOB INFORMATION	
Job Title:	Casual Community Coach
Department:	Community – Participation
Site:	SWFC Training Ground
Working Hours:	Casual – Zero Hours “ As and when required”

POSITION IN THE ORGANISATION	
Reports to:	Participation Manager
OVERALL PURPOSE OF JOB	
<p>As a casual Community Coach, you will assist with the delivery of high quality and engaging sessions to children of varying ages and abilities increasing football participation and ensuring our participants develop in a safe and nurturing environment.</p> <p>Communication skills will be vital for regular interaction with participants, staff, parents and external representatives whilst representing the Club in a professional manner at all times.</p>	

GENERAL DESCRIPTION – TASK RELATED
<ul style="list-style-type: none"> <li>• To support the delivery of football and or multi-sports coaching sessions appropriate to the age and ability of the participants.</li> <li>• To assist with the delivery a high-quality provision within a primary school setting where required.</li> <li>• Where required to produce and evaluate session plans for all activities.</li> <li>• To be organised, planned and prepared for activities to commence.</li> <li>• Where required to undertake dynamic risk assessments.</li> <li>• To adhere to SWFC safeguarding policies and safeguarding working practices at all times.</li> <li>• Ensure Safeguarding concerns are raised and reported to the Community Safeguarding Leads or the Designated Safeguarding Officer.</li> <li>• To ensure that all SWFCCP equipment is in good working order and assembled properly - to report to the Community Programme any equipment that needs attention.</li> <li>• To ensure that the SWFCCP`s Codes of Conduct are adhered to at all times.</li> <li>• To keep up to date registers and consent forms for all activities.</li> <li>• Registration forms collected and processed in line with SWFCCP data protection policy.</li> <li>• To attend training courses continuing professional development as required.</li> <li>• To adhere to National Governing Body (FA) guidelines.</li> <li>• To adhere to all SWFC policies and procedures.</li> <li>• To promote and support a diverse culture where everyone is treated fairly.</li> <li>• To always represent SWFC in a professional manner.</li> </ul>



- Any other task which is deemed necessary by SWFCCP as it continuously grows.

### QUALIFICATIONS:

#### Qualifications (incl. certifications)

- Multi-Sports or Football Level 1 coaching qualification (essential)
- Level 1+ in other sports (desirable)
- AFPE Level 3 (desirable)
- FA Youth Modules (desirable)
- FA Safeguarding Training.
- Enhanced DBS check.

### SKILLS & EXPERIENCE:

- Experience in coaching football and or multi-sports related sessions.
- Experience of working with a variety of age groups
- Delivery in a classroom environment
- Good communication and organisation skills
- Confident & professional manner
- Flexible approach
- Positive and engaging attitude
- Designing and developing schemes of work to a high standard.

SWFCCP is an Equal Opportunities and Disability Confident employer and welcomes applicants from all sectors of the community.

SWFCCP is committed to Safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. As such you will be subject to a satisfactory enhanced disclosure via the Disclosure and Barring Service and prior to taking up any role.

Name .....

Signed.....

Date.....